

4H GENERAL ORGANIZATIONAL CLUB LEADER VOLUNTEER POSITION DESCRIPTION

Focus: *assume primary responsibility for a 4-H club or group, which may include the coordination of project, activity, event and resource leaders.*

Expectations:

- Prioritize the safety and well being of all youth members and serve as a mandated reporter as necessary
- Set the expectations for club member participation and communicate effectively with parents/guardians
- Serve as a conduit of communication between WSU Extension and the public
- Complete enrollment and participation/risk management paperwork annually as required
- Assist project and resource leaders in program and resource development and with securing meeting locations
- Model behavior expectations for leaders and members as defined in C1000 "A Valuable Partnership."
- When appropriate, actively encourage the participation of families in the community
- Plan and deliver member and leader achievement recognition
- Have input in County 4-H Council meetings and engage your club in countywide 4-H events
- Represent 4-H in a respectful, professional manner
- Engage in professional development opportunities

Time Required: Provide at least 36 hours of direct participation with youth and leaders / year. (On average, a general leader offers two one hour project meetings per month and one business meeting per month or bimonthly.) Leaders preparing for and attending fairs provide more hours during summer.

Responsible to: 4-H Educator, WSU Extension

Skills Required:

- Planning, organization skills
- Ability to communicate effectively
- Enjoy working in public settings with youth and adults
- Some problem solving and conflict resolution skills
- Ability and willingness to continue learning

Resources:

- State and National Teaching Materials
- County and State Training Opportunities
- Extension Network

Benefits:

- An opportunity to work as a productive mentor with youth
- An opportunity to develop greater skills through experience and training
- A chance to contribute and be recognized within a local, state and national volunteer program.

Requires:

WA State Patrol Background check, References, Interview

Recommended Experience:

3 years experience as a project, activity or resource leader.

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