4-H RECORD BOOKS
Project Guidelines

The following is a guideline for projects listed in the Record Book. There may be some projects missing as we attempted to list the major ones for this county. If your project is not listed, please leave word at the Extension Office and you will be notified as to what information will be needed in your book.

Whatcom County uses 4-H Record Book Level 2 #C0934 and 4-H Permanent Record Level 2 #C0935 these are available as PDF files or downloadable Word templates. The project journal is pages 7 -14 in your record book. If you have multiple projects you will need to fill out additional project journals. Use Project Record #C0947 if you need additional project journals. Record books turned in for the NWW Fair will only have one project judged. It is recommended that you remove additional projects from your record book when submitting it for judging at the NWW Fair.

ANIMAL SCIENCE DIVISION

Dairy
Dairy Record #C0809
(This record is complete you will not need to fill out pages 8 & 9 in your record book)
Dairy Certificate #c0236
Breeding Livestock Record #C0729 (project GBFB)
Whatcom County 4-H Dairy/Livestock Agreement/Record (This form is required with all livestock entry forms.
If you are completing a record book you need only fill out the top part.)

Goat
Dairy Goat Record #C0790 (project GBGB)
Market Livestock Record (project GBGD)
Utility Goat Projects: use project journal
Pygmy Goat Projects: juniors use project journal, seniors & intermediates use Animal Science Record

When using any of the above mentioned add sheets you will also be required to complete pages 8 & 9 of the Project Journal in your 4-H Record Book. In this section you will be recording date, what you did and time spent with the project … feeding, training, caring, etc.**

Sheep, Swine, & Beef
Market Livestock Record #C0728
Breeding Livestock Record #C0729
Whatcom County 4-H Dairy/Livestock Agreement/Record (This form is required with all livestock entry forms.
If you are completing a record book you need only fill out the top part.)

When using any of the above mentioned Add Sheets you will also be required to complete pages 8 & 9 of the Project Journal in your 4-H Record Book. In this section you will be recording date, what you did and time spent with the project … feeding, training, caring, etc.**

**. Members may use the Animal Science Record #C0914 instead of a market or breeding record if they choose.

Llama & Alpaca
Record Book
Use the Llama Health Record (available from Extension Office)
Use the Llama Contract (available from Extension Office)

Horse Science
These add sheets are to be added to the Record Book in the following order:
4-H Horse Certificate #C 0233
Individual Horse Record #C 0856
Horse Management Record #C 0857
Horse Production Breeding Record #C 0858 (for Project #GBHB only)
It is also recommended but not required in the Horse Management record to add income. This can be done at the bottom and top of inside pages. Income would include: premiums and work (any job used to support your horse).

**Rabbit and Cavies**
- Record Book

**Dog, Cat & Small Animals**

- **Dog**
  - Dog Project Record
  - Service Dog/Puppy Project
  - Health Certificate / Shot Record
  - Use Page 9 in the Project Journal
  - Page 14 need not be filled out write “N/A see add sheet” on this page

- **Cat**
  - Use the Cat Add Sheet (available from Extension Office)
  - Use Page 9 in the Project Journal
  - Page 14 need not be used write “N/A see add sheet” on this page

**Veterinary Science**
- Use the Vet Science Add Sheet (available from Extension Office)
- Use of Animal Record #C0802 is optional

**EXPRESSIONE ARTS DIVISION**

**Arts & Crafts**
- Record book

**Leathercraft**
- Leathercraft Record
- Project Journal should also be used

**Photography**
- Photography Record
- Page 14 in record book need not be used write “N/A see add sheet”
- Photo Labels

**Cake Decorating**
- Record Book
- At least 4 cakes decorated

**Performing Arts**
- Record Book

**FAMILY LIVING DIVISION**

- **** The Project Financial Summary Sheet is not required for the Family Living Division, please put NA on this sheet****

**Beginning Family Living**

- **Adventure in Family Living Project (3-5)**
  - Record Book
  - At least one entry per month.

- **The Sitter Project (3-8)**
  - Record Book or (for Part 1 may use Member Manual “The Sitter”)
**Clothing Construction**

Use the Record Book Project Journal. Tell when materials were bought and their cost. Record days and time spent on construction of article or garment, and date it was completed. Enter the value if article or garment was purchased. Enter date, cost, and items purchased to go with the article or garment made. Intermediates and Seniors are required to give at least two "Care of Clothing" as in laundry, storage, repair, remodel, etc. This can be a garment made, already owned, or belonging to others.

**Fun with Clothes (3-5)**
- Record Book
- On the Financial Sheet put N/A (Not Applicable).

**Clothing Capers (6-8)**
- Record Book
- Required to give at least two "Care of Clothing" as in laundry, storage, repair, remodel, etc.
- On the Financial Sheet put N/A (Not Applicable).

**Clothes that Click (9-12)**
- Record Book
- Required to give at least two "Care of Clothing" as in laundry, storage, repair, remodel, etc.
- On the Financial Sheet put N/A (Not Applicable).

**Needlework Projects**

**Knitting & Crochet (3-12)**
- Record Book

**Foods & Nutrition Program**

**Food and Nutrition Projects (K-12)**
- Record Book
- Members may enter an item each time it is prepared.
- All members must include 6 different items.
- Intermediates and Seniors will include cost breakdowns of at least 2 meals or food items prepared. (May include food or meal prepared for Food Activity Day).

**Bread Baking Series (3-12)**
- Record Book
- Intermediates and seniors are required to have cost breakdowns.
- All ages are required to have at least 6 entries.

**Food Preservation Series (3-12)**
- Record Book
- Intermediates and seniors are required to have cost breakdowns.
- All ages are required to have at least 4 entries.

**Foods of the Pacific Northwest (3-12)**
- Record Book
- Intermediates and seniors are required to have cost breakdowns.

**Consumer Education (3-12)**
- Record Book
- It is required that Juniors do one comparison shopping report and Intermediates and Seniors do two comparison shopping reports.

**Self Determined Family Living Program**
Record Book and Add Sheets where appropriate (i.e., sewing)

MECHANICAL SCIENCES DIVISION

Aerospace
Record Book

Bicycle
Record Book

Computers
Record Book

Small Engines
Record Book

Wood Science
Record Book

NATURAL RESOURCES DIVISION

Environmental Stewardship
Discovery Project
Record Book

Water Resources Project
Project Journal

EM Power Project
Project Journal

Geology
Record Book

Fishing for Adventure
Record Book

Shooting Sports
Riflery
Shooting Sports Record #C 0862
Use page 9 in Project record for time spent
Use page 14 in Project Record for Financial Summary

Archery
Washington 4-H Archery Project #EM 4426
Record Book

PLANT SCIENCES

Plant Science

Gardening
(Not Experimental)
Garden Record #C0833 [First 4 pages only]
Page 9 in Project Record
Page 14 need not be filled out write “N/A see add sheet”

(Experimental)
Garden Record    #C0833 [All 6 pages]
Page 9 in Project Record
Page 14 need not be filled out write “N/A see add sheet”

Landscaping (Home Grounds)
Garden Record    #C0833 [First 4 pages only]
Page 9 in Project Record
Page 14 need not be filled out write “N/A see add sheet”

Entomology
Record Book

Self Determined Plant Science
Use Record Book (All Pages)

SOCIAL SCIENCES DIVISION

Leadership
Leadership Project    #C0898
You must add a time column on page 2, 3, & 4 with totals at the bottom.

SELF DETERMINED PROJECTS
Use Record Book

If you are not able to find information for your project area, please contact the Extension Office and the Committee Person in charge will be notified.

07/03